



CORRUGATED CORTON / PLASTIC CAP FOR METERS
INVITATION TO BID / INSTRUCTION TO BIDDER
OUR REQUEST FOR QUOTATION NO. MNT/RFQ/035/2026
TENDER CLOSING DATE 05.03.2026 TIME: 12:30 HOURS
TENDER OPENING DATE 05.03.2026 TIME: 12:30 HOURS

1. Please submit your lowest and firm quotation on EPADS with best delivery.
2. Required bid validity is 60 days from the closing date of RFQ.
3. RFQ will be publically opened at 12:30 Hours on the same day in our office at Piran Ghaib Road Multan. One representative of each bidder with Letter of Authority can attend the bid opening, if desired.
4. In case purchase order placed on you, you will be required to execute strictly in accordance with the terms and conditions of purchase order. In case terms and conditions violated we will have the right to cancel the purchase order or part as thereof, necessary.
5. If the purchase order on you or part thereof is cancelled, we will have the right to make purchases from other sources at your risk and cost, and difference will be recovered from you.
6. We reserve the right to increase / decrease the tender quantities or cancel this enquiry in whole or in part before tender opening should our requirement. In change in the meantime. After tender opening, the quantities may be increased / decreased by 15% of the tender quantities. However, decrease beyond 15% shall be subject to concurrence by the successful bidder.
7. Relevant, leaflets/brochures should accompany your quotation.
8. Instead of writing the word "Imported" please give exact brand/make / Country of origin of each item quoted by you.
9. All deliveries are to be consigned carriage paid to the address SNGPL Transmission Stores Piran Ghaib Road Multan.
10. Delivery challan (in triplicate) for each consignment should accompany the material.
11. Consignment will be received upto 12.30 P.M during summer on all working days and upto 3.00 P.M during winter on all working days of the week except Saturday & Sunday.
12. BID SECURING DECLARATION: - To be submitted as per SNGPL requirement.
13. Late Delivery Charges clause as mentioned in the terms & Conditions section will be applicable.

Schedule of Requirement (SOR)

Item No	Description	Brand/Make Country of Origin	Unit	Qty	Rate / Unit	18 % Gst	Total Amount	Delivery Period
01	Corrugated Carton size 22" x 18" x 11"		Nos	600				Within 20 days at mentioned below sites.
02	Plastic Cap for domestic meters		Nos	25000				
<i>Technical Specification attached as Annexure-A.</i>					Grand Total:			

Terms & Conditions:

- 1) The material should be supplied as per technical specifications mentioned in the quotation/purchase order and must be brand new. Sub-standard / defective material will not be accepted.
- 2) Please mention your National Tax Number on the invoices to be submitted for payment.
- 3) DELIVERY: You will deliver the Ordered material within **20 Days** after receipt of purchase order at SNGPL Stores, Piran Ghaib Road, Multan, under intimation to us
- 4) The price of ordered material is inclusive of all applicable Govt Taxes/Duties, GST @ 18% However, the payment of sales tax will be made to you on submission of Sales Tax Invoices. We as per Sales Tax Special Procedure (withholding) Rules 2007, shall deduct an amount equal to 1/5th of the total sales tax value shown in the sales tax invoice issued by the supplier and make payment of the balance amount.
- 5) Payment will be made to you by our Accounts Department within 30 days after satisfactory completion of delivery as given in the purchase order and after receipt of your bills in Accounts duly marked your National Tax Number in duplicate supported with receipted copies of Delivery Challan(s) and copy of inspection reports.
- 6) If the materials, as given in the order have not been delivered within the delivery period given in the contract and as per stipulations in the contract except on account of Force Majeure, , Sui Northern Gas Pipelines Limited (SNGPL) shall be entitled to recover 1% (One Percent) of the total value (excluding Sales Tax) of the delayed part of material for each week of delay, by way of Late Delivery Charges and not by way of penalty subject to a maximum of 10% of the total value (excluding sales tax) of the delayed part of the material. The payment of such Late Delivery Charges shall not relieve the supplier from performing and fulfilling its obligations under the contract nor will the corresponding rights and entitlements of Sui Northern be affected or reduced in any manner. Whenever Late Delivery Charges become payable, SNGPL, in its sole discretion shall quantify the same and recover Late Delivery Charges through deduction from outstanding bills of suppliers directly by Accounts Department while making payment to supplier.
- 7) All other terms and condition of the RFQ and those which will be agreed through exchange of correspondence will integral part of purchase order.

Technical Specifications

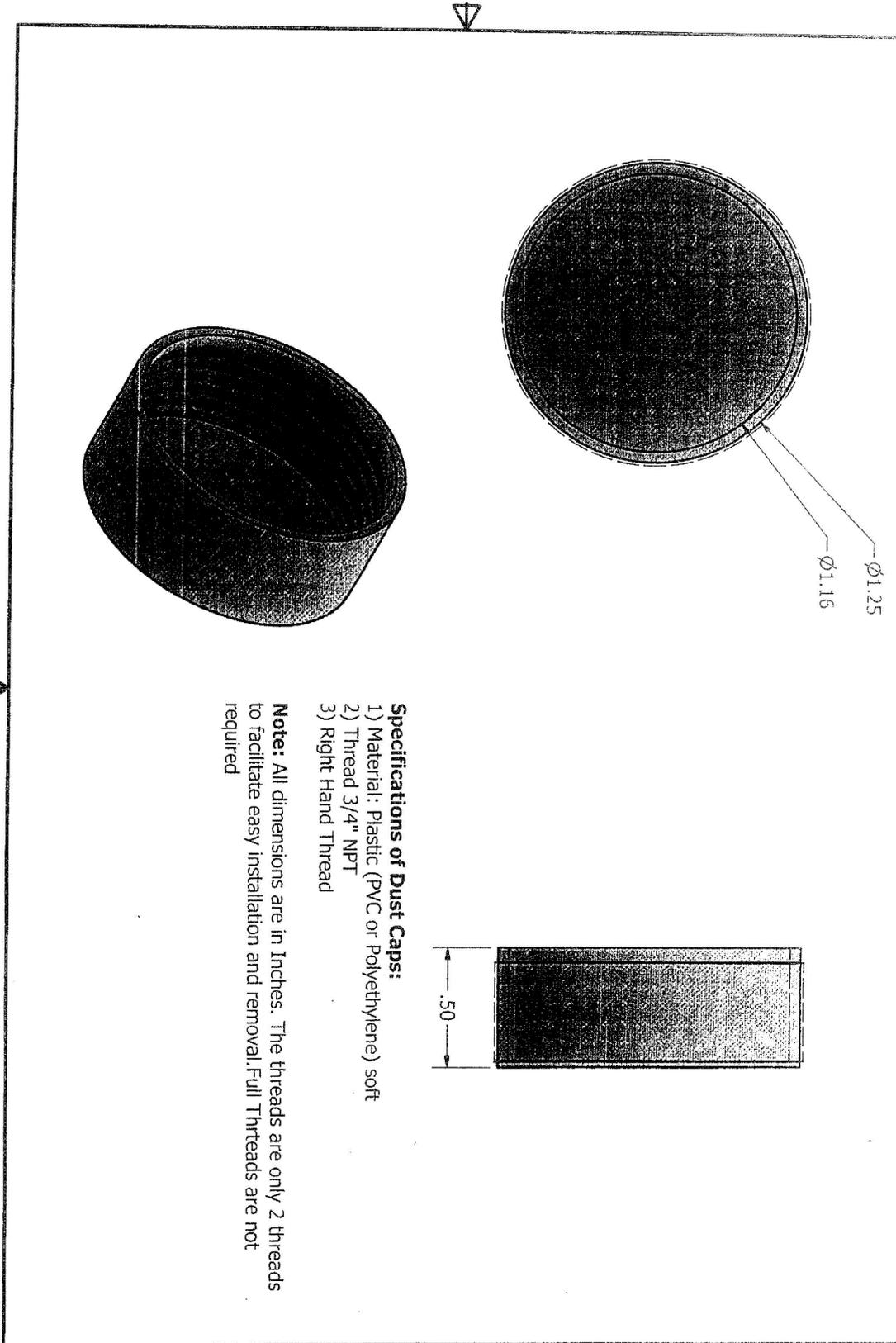
CURROGATED CARTONS G-4

Size 22"x18"x11"

Weight = 1000 gm, with two separate sheets of same size, printing required on cartons is mentioned below

↑
SNGPL
Gas Meter
Handle with care ↑

Note: Corrugated Carton in the form of Box should have Stapled pins provided on joint corner for stronger strength



Specifications of Dust Caps:

- 1) Material: Plastic (PVC or Polyethylene) soft
- 2) Thread 3/4" NPT
- 3) Right Hand Thread

Note: All dimensions are in Inches. The threads are only 2 threads to facilitate easy installation and removal. Full Threads are not required