

# **PROCESSING OF**

## **NEW COMMERCIAL GAS CONNECTION**

### **1. Application Form**

Any person requiring a commercial gas connection will submit the prescribed application form. The application forms are available in our Regional offices and also can be downloaded from Company's website. Following two (02) categories are available for commercial gas connections:

- a. Commercial General (RLNG)
- b. Stand-Alone Roti Tandoor (Special Commercial on System gas/indigenous gas)

### **2. Documents Required along with Application.**

Applications are acknowledged from the applicants on a prescribed proforma along with the following documents:

- Commercial Application Form (Signed)
- Letter Head (Optional)
- Copy of Electricity Bill (Optional)
- Copy of Neighboring Gas Bill
- NTN Certificate
- Property Documents (PT-1, Registry etc.)
- Copy of valid CNIC
- NOC of Land Lord (In case of rental agreement)
- Copy of Rental Agreement (if applicable)
- Affidavit for Sole Proprietorship / Memorandum of Association & Articles with Authority letter of signatory as the case may be.

### **3. Application Processing Fee**

Application fee of Rs. 1,000/- (subject to revision from time to time) for commercial gas connection is fixed by OGRA, which is deposited in the bank. After receipt of application fee, Acknowledgement letter is issued to the prospective consumer. The application fee is subsequently adjusted in the Bill of Service Line Charges.

### **4. Processing of Applications**

- a) Survey of applicant's premises will be carried out on the basis of turn/ merit, to assess procedural and technical/operational feasibility, which includes calculation of estimated load of gas appliances and security deposit to issue proposal letter/Demand note to the respective consumer. In case, provision of gas connection is not feasible, the applicant is informed accordingly.
- b) After assessment of feasibility and load, demand notice is issued to the applicant for deposit of security and service line charges. The service line cost is calculated according to the dia and length of the line pipe required while security deposit is calculated on the basis of estimated load of installed equipment.
- c) For Commercial Consumers on system gas security is maintained for estimated consumption of 90 days while for RLNG Based commercial consumers, security is

maintained equivalent to 30 days estimated gas consumption (subject to revision from time to time).

- d) In case, the applicant's premises do not fall on SNGPL's distribution network, then estimate is furnished to the applicant to deposit 100 % cost of the proposed distribution gas network if procedurally, technically and operationally feasible.
- e) All new commercial gas connections are being **processed on RLNG tariff** except standalone Roti Tandoors.
- f) After depositing of security/service line charges, connection is installed.