Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Apps/ Database Administrator (Grade-II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions: • To proactively monitor the database systems to ensure secure services with minimum downtime. • Installation, upgradation & migration of database servers/application servers. • Responsible for problem escalation to oracle development team and third parties as appropriate. • Responsible for improvement and maintenance of the database/application servers to include rollout and upgrades.
Apps/ Database Administrator (Grade-III)		3 Years	35	• Responsible for implementation and release of the database/application server changes as submitted by the development team. • Backing up and recovery of databases from a variety of sources (RMAN, cold hot) • Cloning & Patching for Bugs fixing, troubleshooting and administration. • Design system architecture with focus on security, scalability and recovery. • Deep understanding of Database concepts. • Exhibit strong analytical and team collaboration skills. • Documentation and presentation proficiency using Microsoft Office Tools.

Essential Skill Requirements:
• Interface with vendors to rectify problems and recommend hardware/ software solutions
• Good Oral and Written Communication and Presentation Skills
• Ability to work autonomously on various problems
• Ability to perform multitasking
• Ability to work with internal & external teams

Place of Posting
• Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.