Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Information Security Officer (Grade II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions: • Implement and maintain information security policies, standards and controls. • Monitor security tools (SIEM, EDR, firewalls, PAM) for potential threats and vulnerabilities. • Participate in incident response activities, including investigation and documentation. • Coordinate with IT teams for the deployment of security controls and risk mitigation measures. • Conduct periodic security reviews, audits and risk assessments.
Information Security Officer (Grade-III)		3 Years	35	• Manage endpoint security solutions, including antivirus, EDR. Stay updated on emerging threats and propose relevant security improvements. • Contribution to offensive security initiatives, including vulnerability assessments, basic penetration testing and identification of exploitable weaknesses in the organization's environment. • Support user awareness programs and promote security best practices.

Essential Skill Requirements:
• Interface with vendors to rectify problems and recommend hardware/ software solutions
• Good Oral and Written Communication and Presentation Skills
• Ability to work autonomously on various problems
• Ability to perform multitasking
• Ability to work with internal & external teams

Place of Posting
• Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.