Position & Grade	Minimum Qualification	Minimum Post Qualification Experience (Years)	Maximum Age Limit (Years)	Job Description/ Key Result Areas
Systems Administrator - AIX / Linux (Grade II)	M.Sc.(CS)/ MBA (IT)/ BBA(IT)/ BCS (4 years) / B.Sc. (Engineering - IT)	1 Year	32	The given KRAs are not all inclusive. Depending upon posting, JDs/KRAs will include one or more of following main functions: • Administer and maintain AIX & Linux servers across production, development and testing environments. • Install, configure and optimize operating systems and infrastructure components. • Manage storage provisioning, decommissioning and performance across SAN environments. • Ensure server stability, availability and compliance with IT policies. • Handle system upgrades, migrations, backups and disaster recovery planning. • Script automation tasks using Shell/Bash to streamline operations.
Systems Administrator - AIX / Linux (Grade-III)		3 Years	35	• Monitor and manager SLA adherence, vendor escalations and support contracts. • Conduct audits and proactively maintain compliance with OEM best practices. • Delivery 24/7 support and timely incident resolution. • Contribute to operational improvements through research and technical recommendations. • Design system architecture with focus on security, scalability and recovery. • Perform capacity planning, health checks, patching and monitoring. • Deep understanding of virtualization concepts. • Exhibit strong analytical and team collaboration skills. • Documentation and presentation proficiency using Microsoft Office Tools.

Essential Skill Requirements:
• Interface with vendors to rectify problems and recommend hardware/ software solutions
• Good Oral and Written Communication and Presentation Skills
• Ability to work autonomously on various problems
• Ability to perform multitasking
• Ability to work with internal & external teams

Place of Posting
• Any where in Punjab, Khyber Pakhtunkhwa, Azad Kashmir & Islamabad.