



**SNGTI TRAINING SCHEDULE APRIL, 2019**



TECHNICAL SKILLS COURSES						
Sr. #	Course Title	SME From	Total Sessions	Sessions 18-19	Trainers	Dates
1	51 <sup>st</sup> EDP	SNGTI	50 <sup>th</sup>	06 <sup>th</sup>	SNGTI Faculty / HODs	1 <sup>st</sup> to 25 <sup>th</sup>
2	Advance Pipeline Design & Simulation	Project	20 <sup>th</sup>	5 <sup>th</sup>	Mr. Sualat Rashid Lone DCE (LPG/LNG)	1 <sup>st</sup> & 2 <sup>nd</sup>
3	Certification Course on Welding (API 1104) For Subordinates	Q.A	66 <sup>th</sup>	16 <sup>th</sup>	To be Decided by GM (Q.A)	1 <sup>st</sup> to 3 <sup>rd</sup>
4	UFG Controllable & Uncontrollable Factors for Executives	UFG-C	61 <sup>th</sup>	12 <sup>nd</sup>	Mr. Jahanzaib khan DCE -(UFGC)	3 <sup>rd</sup> & 4 <sup>th</sup>
5	Certification Course on Welding (API 1104) For Executive	Q.A	16 <sup>th</sup>	9 <sup>th</sup>	Kh. Amir Hayat Sr. Engineer (Q.A)	4 <sup>th</sup> & 5 <sup>th</sup>
6	Customer Services Department Personnel Training Program	CS	10 <sup>th</sup>	9 <sup>th</sup>	Mr. Naveed Ashraf CE (CS-South)	5 <sup>th</sup>
7	Advance Gas Measurement Techniques	Metering	32 <sup>nd</sup>	11 <sup>st</sup>	Mr. Faisal Ali Sadiq DCE (Metering)	8 <sup>th</sup> & 9 <sup>th</sup>
8	Plumbing for Distribution	M.C	32 <sup>nd</sup>	16 <sup>th</sup>	Rao Javaid Iqbal DCE (M.C)	8 <sup>th</sup> to 10 <sup>th</sup>
9	Meter Reading / Inspection for meter readers and field metering staff	Metering	1 <sup>st</sup>	02 <sup>nd</sup>	Mr Omer Mohi-ud-din DCE (Metering)	10 <sup>th</sup> & 11 <sup>th</sup>
10	Hands on Training - P.E in Distribution (D 2513) For Executives	Q.A	14 <sup>th</sup>	7 <sup>th</sup>	Mr. Rehan Amjad DCE (Q.A)	11 <sup>th</sup> & 12 <sup>th</sup>
11	Defensive Driving	HSE	44 <sup>th</sup>	14 <sup>th</sup>	Mr. Rizwan Nasim Sr. Engineer (HSE)	12 <sup>th</sup>
12	HSE Manual	HSE	18 <sup>th</sup>	6 <sup>th</sup>	Ms. Asma Maqbool Sr. Engineer (HSE)	15 <sup>th</sup> & 16 <sup>th</sup>
13	Gas Regulator in Distribution	Distribution	10 <sup>th</sup>	11 <sup>st</sup>	Mr. Taskin UL Islam Hashim DCE-(DIST)	15 <sup>th</sup> & 16 <sup>th</sup>
14	Plumbing for Distribution	M.C	32 <sup>nd</sup>	15 <sup>th</sup>	Rao Javaid Iqbal DCE (M.C)	15 <sup>th</sup> to 17 <sup>th</sup>
15	CC & B Sales	Sales	25 <sup>th</sup>	08 <sup>th</sup>	Hafiz Azam DCO (Sales)	17 <sup>th</sup> & 18 <sup>th</sup>
16	Fire Prevention	HSE	02 <sup>nd</sup>	02 <sup>nd</sup>	Mr. Hashim Senior Engineer (HSE)	19 <sup>th</sup>
17	Remote Monitoring of CP Station	Corr	10 <sup>th</sup>	3 <sup>rd</sup>	Mr.Faizan Akram Executive Engineer (Corr)	22 <sup>th</sup> & 23 <sup>rd</sup>
18	Hands on Training - P.E in Distribution (D 2513) For Subordinates	Q.A	67 <sup>th</sup>	15 <sup>th</sup>	Mr. Talat Mahmood Sr. Engineer (Q.A)	22 <sup>nd</sup> to 24 <sup>th</sup>
19	UFG Controllable & Uncontrollable Factors for Sub-ordinates	UFG-C	61 <sup>st</sup>	9 <sup>th</sup>	Syed Fahad Ali Executive Engineer (UFGC)	24 <sup>th</sup> & 25 <sup>th</sup>
20	Achieving Zero Accident Goal Through Proactive Safety	HSE	30 <sup>th</sup>	16 <sup>th</sup>	Mr. Sohail Shahzad DCE (HSE)	29 <sup>th</sup> & 30 <sup>th</sup>
IT/MIS COURSES						
21	Oracle Inventory Module EMR/EMRV	IT/MIS	11 <sup>th</sup>	10 <sup>th</sup>	Mr. Mohsin Laang Officer (IT/MIS)	1 <sup>st</sup> & 2 <sup>nd</sup>
22	Introduction to MS Word For Executive		68 <sup>th</sup>	8 <sup>th</sup>	Mr. Rizwan Executive Officer (IT/MIS)	8 <sup>th</sup> & 9 <sup>th</sup>
23	Advance Excel For Executive		22 <sup>nd</sup>	15 <sup>th</sup>	Mr. M. Rafaqat Officer (IT/MIS)	10 <sup>th</sup> & 11 <sup>th</sup>
24	Introduction to Excel For Subordinates		22 <sup>nd</sup>	13 <sup>rd</sup>	Mr. Rizwan Executive Officer (IT/MIS)	15 <sup>th</sup> & 16 <sup>th</sup>
SOFT SKILLS COURSES						
25	Team Work		44 <sup>th</sup>	15 <sup>th</sup>	Mr. Asad Fawad Executive Officer (T&D)	1 <sup>st</sup> & 2 <sup>nd</sup>
26	Decision Making & Problem Solving		15 <sup>th</sup>	11 <sup>st</sup>	Mr. Usman Iftikhar Sr. Officer (T&D)	3 <sup>rd</sup> & 4 <sup>th</sup>
27	Business Communication I		10 <sup>th</sup>	16 <sup>th</sup>	Mr. Usman Salim Officer. (T&D)	3 <sup>rd</sup> & 4 <sup>th</sup>
28	Total Quality Management		5 <sup>th</sup>	6 <sup>th</sup>	Mr. Asad Fawad Executive Officer (T&D)	5 <sup>th</sup>
29	Interpersonal Skills		28 <sup>th</sup>	5 <sup>th</sup>	Mr. Waqas M. Qureshi General Manager (T&D)	8 <sup>th</sup> & 9 <sup>th</sup>
30	Principle Of Management		24 <sup>th</sup>	7 <sup>th</sup>	Mr. Usman Salim Officer (T&D)	10 <sup>th</sup> & 11 <sup>th</sup>
31	Leadership Skills		27 <sup>th</sup>	8 <sup>th</sup>	Mr. Usman Iftikhar Sr. Officer (T&D)	17 <sup>th</sup> & 18 <sup>th</sup>
32	Business Communication II		44 <sup>th</sup>	16 <sup>th</sup>	Mr. Usman Salim Officer (T&D)	17 <sup>th</sup> & 18 <sup>th</sup>
33	Time & Stress Management		11 <sup>st</sup>	15 <sup>th</sup>	Mr. Asad Fawad Executive Officer (T&D)	22 <sup>th</sup> & 23 <sup>rd</sup>
34	Handling Difficult People		20 <sup>th</sup>	9 <sup>th</sup>	Mr. Usman Salim Officer (T&D)	22 <sup>th</sup> & 23 <sup>rd</sup>
35	Presentation Skills		9 <sup>th</sup>	10 <sup>th</sup>	Mr. Usman Iftikhar Sr. Officer (T&D)	25 <sup>th</sup> & 26 <sup>th</sup>
36	Team Work		44 <sup>th</sup>	15 <sup>th</sup>	Mr. Asad Fawad Executive Officer (T&D)	25 <sup>th</sup> & 26 <sup>th</sup>