



SNGTI TRAINING SCHEDULE FOR AUGUST 2015



Sr.#	Course Title	Sponsor Department	Session	Trainers	Dates
Department Specific Trainings					
1	Certification Course on Polyethylene in Distribution (D 2513)	SNGTI	25 th	Mr. Azhar Rashid (CE Coordination)	3 rd to 5 th
2	UFG Controllable and Uncontrollable Factors	SNGTI	19 th	Mr. Jamshed Riaz Sr. Engr. (UFG)	6 th & 7 th
3	Oracle Purchasing Module	IT/MIS	06 th	Mr. Irfan Abid Officer Gr-II	6 th & 7 th
4	Gas Metering Techniques	Metering	04 th	Mr. Faisal Ali Sadiq Sr. Engr. (Metering)	10 th & 11 th
5	Billing Policies and Procedures	Billing	01 st (New)	Mr. Sajid Javed Sr. Engineer (Billing)	12 th & 13 th
6	Evc Data Analysis	Metering	03 rd	Mr. Rizwan Mehr Ali Exec. Engineer	17 th & 18 th
7	Oracle Financial – Accounts Payable	IT/MIS	09 th	Mr. Ghulam Abbas Officer (Ops) Gr-III	19 th & 20 th
8	Vibration Analysis	Comp.	06 th	Mr. Nadeem Baig Exec. Engineer	19 th & 20 th
9	Defensive Driving	HSE	10 th	Mr. Waheeb Iftikhar Exec. Engr.	21 st
10	Certification Course on Welding (API 1104)	SNGTI	23 rd	Mr. Talat Mahmood Exec. Engr. (QA)	24 th to 28 th
11	Cathodic Protection Techniques	Corr.	2 nd	Mr. Rashid Ishaque Sr. Engineer (Corr.)	25 th & 26 th
12	First Aid & CPR	HSE	47 th	Dr. Huma Tabassum (OH Consultant)	27 th & 28 th
Soft Skills Courses					
13	Business Communication – I (For Subordinates)	SNGTI	39 th	Mr. Mohammad Asim Dy. Chief Officer (T&D)	3 rd & 4 th
14	Interpersonal Skills (For Subordinates)		23 rd	Mr. Waqas M. Qureshi Chief Officer (T&D)	5 th & 6 th
15	Business Communication – II (For Subordinates)		16 th	Mr. Mohammad Asim Dy. Chief Officer (T&D)	10 th & 11 th
16	Introduction to MS Word		25 th	Mr. Ali Abbas Officer Gr-III (IT/MIS)	17 th & 18 th
17	Team Work (For Subordinates)		20 th	Mr. Waqas M. Qureshi Chief Officer (T&D)	19 th & 20 th
18	Time & Stress Management (For Subordinates)		9 th	Mr. Mohammad Asim Dy. Chief Officer (T&D)	24 th & 25 th
19	Introduction to MS Excel		27 th	Mr. Rafaqat Ali Officer Gr-II (IT/MIS)	25 th & 26 th
20	How to Improve Morale, Motivation		02 nd	Mr. Waqas M. Qureshi Chief Officer (T&D)	26 th & 27 th
Guest Speaker					
21	Corporate Governance	SNGTI	1 st (New)	Mr. Mehboob Elahi Ex- CFO (SNGPL)	12 th
Regional Training					
22	Gas Distribution Service Lines (Lahore /Sheikhupura Region)	SNGTI	04 th	Mr. Muhammad Ilyas Ex. GM (Projects)	19 th