



## SNGTI TRAINING SCHEDULE DECEMBER, 2017



Technical Skills Courses						
Sr. #	Course Title	SME From	Total Sessions	Sessions 17-18	Trainers	Dates
1	4 <sup>th</sup> EDP	SNGTI	40 <sup>th</sup>	2	SNGTI Faculty / HODs	27 <sup>th</sup> Nov & 22 <sup>nd</sup> Dec
2	EVC & Data Analysis	Metering	2 <sup>nd</sup>	0	Rizwan Mehr Ali Senior Engineer	4 <sup>th</sup> & 5 <sup>th</sup>
3	Gas Measurement Techniques	Metering	18 <sup>th</sup>	2	Mr. Faisal Ali Sadiq Sr. Engineer (Met)	4 <sup>th</sup> & 5 <sup>th</sup>
4	First Aid & CPR	HSE	75 <sup>th</sup>	06	Dr. Huma Tabassum OH Consultant	4 <sup>th</sup> & 5 <sup>th</sup>
5	Plumbing for Distribution	M.C	17 <sup>th</sup>	05	Mr. Rao Javed Iqbal Sr. Engr. (M.C)	4 <sup>th</sup> to 6 <sup>th</sup>
6	Corrosion Engineering Level 1	Corr	-	01	Mr. Naseer Ahmed DCE (Corr)	4 <sup>th</sup> to 6 <sup>th</sup>
7	HSE Manual	HSE	12 <sup>TH</sup>	0	Farrukh Majeed Bala GM (HSE)	6 <sup>th</sup> & 7 <sup>th</sup>
8	Certification Course on Welding (API 1104) For Executives	Q.A	06 <sup>th</sup>	05	Mr. Kh. Amir Hayat Exe. Engineer (QA)	7 <sup>th</sup> & 8 <sup>th</sup>
9	UFG Controllable & Uncontrollable Factors	UFG-C	46 <sup>TH</sup>	05	Mr. Jehanzaib Khan Sr. Engineer – UFGC	11 <sup>th</sup> & 12 <sup>th</sup>
10	Certification Course on Welding (API 1104) For Subordinates	Q.A	51 <sup>th</sup>	05	As Decided By GM Q.A	11 <sup>th</sup> & 13 <sup>th</sup>
11	Fire Prevention	HSE	30 <sup>th</sup>	06	Mr. Hashim Executive Engineer (HSE)	15 <sup>th</sup>
12	Achieving Zero Accident Goal Through Proactive Safety	HSE	15 <sup>th</sup>	06	Mr. Sohail Shahzad Sr. Engineer (HSE)	18 <sup>th</sup> & 19 <sup>th</sup>
13	Hands on Training - P.E in Distribution (D 2513) For Executives	Q.A	05 <sup>th</sup>	04	Mr. Rehan Amjad Senior Engineer (Q.A)	18 <sup>th</sup> & 19 <sup>th</sup>
14	Underground Gas Leakage Detection and Data Management	Corr	-	01	Mr. Farrukh Haider Engineer (Corr)	18 & 19
15	Defensive Driving	HSE	30 <sup>th</sup>	06	Mr. Waheeb Iftikhar Executive Engineer	20 <sup>th</sup>
16	Pipeline Design & Simulation	Projects	16 <sup>TH</sup>	2	Mr. Saulat Rashid Lone Sr. Engineer LNG/LPG	21 <sup>th</sup> & 22 <sup>th</sup>
17	Hands on Training - P.E in Distribution (D 2513) For Subordinates	Q.A	53 <sup>rd</sup>	05	Mr. Talat Mahmood Executive Engineer (Q.A)	26 <sup>th</sup> to 28 <sup>th</sup>
18	Maintenance of Gas Distribution Network	Dist.	2 <sup>nd</sup>	1	Mr. Rumman Omar Dy. Chief Engineer (Dist.)	28 <sup>th</sup> & 29 <sup>th</sup>
IT Skills Courses						
19	MS Excel For Executives		54 <sup>th</sup>	06	Mr. M. Rafaqat Officer (IT/MIS)	6 <sup>th</sup> & 7 <sup>th</sup>
20	MS Excel for Subordinates		54 <sup>th</sup>	06	Mr. M. Razzaq Sr. Officer (IT/MIS)	11 <sup>th</sup> & 12 <sup>th</sup>
21	CC&B Billing Perspective		18 <sup>th</sup>	1	Mr. Sajid Javed Dy. Chief Engineer	13 <sup>th</sup> & 14 <sup>th</sup>
22	Introduction to MS Word For Subordinate		2 <sup>nd</sup>	01	Mr. Ayyaz Sr. Officer IT/MIS	18 <sup>th</sup> & 19 <sup>th</sup>
23	Advance Excel For Subordinates		4 <sup>th</sup>	04	Mr. M. Rizwan Executive Officer (IT/MIS)	20 <sup>th</sup> & 21 <sup>th</sup>
24	Advance Excel For Executives		7 <sup>th</sup>	05	Mr. Rafaqat Officer (IT/MIS)	26 <sup>th</sup> & 27 <sup>th</sup>
25	CC&B Sales Perspective		19 <sup>th</sup>	2	Mr. Azam Sr. Officer (Sale)	28 <sup>th</sup> & 29 <sup>th</sup>
Soft Skills Courses						
26	Business Communication - I		60 <sup>th</sup>	06	Mr. Usman Saleem Officer (T&D)	7 <sup>th</sup> & 8 <sup>th</sup>
27	Professional Ethics & Moral Values		04 <sup>th</sup>	03	Mr. Waqas M. Qureshi General Manager (T&D)	8 <sup>th</sup>
28	Interpersonal Skills		35 <sup>th</sup>	02	Mr. Waqas M. Qureshi General Manager (T&D)	11 <sup>th</sup> & 12 <sup>th</sup>
29	Business Communication II		60 <sup>th</sup>	06	Mr. Usman Saleem Officer (T&D)	13 <sup>th</sup> & 14 <sup>th</sup>
30	Team Work		32 <sup>th</sup>	06	Mr. Waqas M. Qureshi General Manager (T&D)	13 <sup>th</sup> & 14 <sup>th</sup>
31	Leadership Skills		23 <sup>th</sup>	04	Mr. Usman Iftikhar Exec. Officer (T&D)	18 <sup>th</sup> & 19 <sup>th</sup>
32	Time & Stress Management		54 <sup>th</sup>	07	Mr. Asad Fawad Officer (T&D)	21 <sup>th</sup> & 22 <sup>th</sup>
33	Customer Service		24 <sup>th</sup>	04	Mr. Usman Iftikhar Exec. Officer (T&D)	26 <sup>th</sup> & 27 <sup>th</sup>
34	Risk Management		2 <sup>nd</sup>	3 <sup>rd</sup>	Dr. Samnan Ali	26 <sup>th</sup> & 27 <sup>th</sup>
35	Principles of Management		18 <sup>th</sup>	06	Mr. Usman Saleem Officer (T&D)	26 <sup>th</sup> & 27 <sup>th</sup>
36	Time & Stress Management		55 <sup>th</sup>	07	Mr. Asad Fawad Officer (T&D)	28 <sup>th</sup> & 29 <sup>th</sup>
37	Presentation Skills		29 <sup>th</sup>	03	Mr. Usman Iftikhar Exec. Officer (T&D)	28 <sup>th</sup> & 29 <sup>th</sup>