



SNGTI TRAINING SCHEDULE FEBRUARY , 2018



Technical Skills Courses						
Sr.#	Course Title	SME From	Total Sessions	Sessions 17-18	Trainers	Dates
1	43 rd EDP	SNGTI	42 nd	4	SNGTI Faculty / HODs	6 th to 2 nd March
2	Gas Measurement Techniques	Metering	20 th	04	Mr. Faisal Ali Sadiq Sr. Engineer (Met)	1 st & 2 nd
3	Achieving Zero Accident Goal Through Proactive Safety	HSE	17 th	08	Mr. Sohail Shahzad Sr. Engineer (HSE)	1 st & 2 nd
4	Sales Manual	Sales	3 rd th	01	Mr. Hafiz Azam Sr. Officer Sale	1 st & 2 nd
5	PPRA Rule	Coord	12 nd	06	Mr. Sulman Rasheed Executive Officer (Coord)	6 th & 7 th
6	First Aid & CPR	HSE	77 th	08	Dr. Huma Tabassum OH Consultant	6 th & 7 th
7	Plumbing for Distribution	M.C	19 th	07	Mr. Rao Javad Iqbal Sr. Engineer (Corr)	6 th to 8 th
8	Pipeline Design & Simulation	Projects	16 TH	2	Mr. Saulat Rashid Lone Sr. Engineer LNG/LPG	8 th & 9 th
9	Certification Course on Welding (API 1104) For Executives	Q.A	8 th	07	Mr. Kh. Amir Hayat Exe. Engineer (QA)	12 nd & 13 rd
10	Operation and Maintenance of Gas turbines	Comp	4 th	01	Mr. Javed Asharaf Sr. Engineer Comp	12 nd & 13 rd
11	Hands on Training - P.E in Distribution (D 2513) For Executives	QA	07 th	06	Mr. Rehan Amjad Senior Engineer (Q.A)	15 th & 16 th
12	Defensive Driving	HSE	32 nd	08	Mr. WaheebIftikhar Executive Engineer	16 th
13	Alternate Energy System for Cathodic Protection (TEG, Solar etc)	Corr	1 st	01	Mr. Muhammad Tahir Exective Engineer (Corr)	19 th & 20 th
14	UFG Controllable & Uncontrollable Factors	UFG-C	48 th	07	Mr. JahanZaib khan Sr. Engineer -UFGC	19 th & 20 th
15	Hands on Training - P.E in Distribution (D 2513) For Subordinates	Q.A	55 th	07	Mr. Talat Mahmood Executive Engineer (Q.A)	19 th to 21 st
16	Fire Prevention	HSE	32 nd	08	Mr. Hashim Executive Engineer (HSE)	23 rd
17	Certification Course on Welding (API 1104) For Subordinates	Q.A	53 rd	07	As Decided By GM Q.A	26 th to 28 th
IT Skills						
18	Introduction to MS Excel For Executives		56 th	08	Mr. M. Rafaqat Officer (IT/MIS)	1 st & 2 nd
19	Introduction to MS Excel For Subordinates		56 th	08	Mr. M. Razaq Sr. Officer (IT/MIS)	6 th & 7 th
20	CC&B Sales Perspective		21 st	04	Mr. Azam Sr. Officer (Sales)	8 th & 9 th
21	Introduction to MS Word For Subordinate		4 th	03	Mr. Ayyaz Sr. Officer IT/MIS	15 th & 16 th
22	Advance Excel For Subordinates		6 th	06	Mr. M. Rizwan Executive Officer (IT/MIS)	19 th & 20 th
23	CC&B Sales Perspective		21 st	04	Mr. Azam Sr. Officer (Sales)	21 st & 22 th
23	Advance Excel For Executive		9 th	7 th	Mr. M. Rafaqat Officer (IT/MIS)	27 th & 28 th
Soft Skills Courses						
24	Time & Stress Management	SNGTI	56 th	07	Mr. Asad Fawad Officer (T&D)	1 st & 2 nd
25	Business Communication - I		62 nd	07	Mr. Usman Salim Officer (T&D)	8 th & 9 th
26	Presentation Skills		29 th	03	Mr. Usman Iftikhar Excretive Officer	12 th & 13 th
27	Team WORK		33 rd	07	Mr. Asad Fawad Officer (T&D)	12 nd & 13 rd
28	Conflict Management		17 th	02	Mr. Waqas M. Qureshi General Manager (T&D)	14 th & 15 th
29	Business Communication II		62 th	08	Mr. Usman Salim Officer (T&D)	15 th & 16 th
30	Leadership Skills		25 th	06	Mr. Usman Iftikhar Exec. Officer (T&D)	21 st & 22 nd
31	Professional Ethics & Moral Values		05 th	04	Mr. Waqas M. Qureshi General Manager (T&D)	23 rd
32	Strategic Management		1 st	01	Mr. Usman Iftikhar Exec. Officer (T&D)	26 th & 27 th
33	Time & Stress Management		57 th	05	Mr. Asad Fawad Officer (T&D)	