



## SNGTI TRAINING SCHEDULE JANUARY 2015



Sr.#	Course Title	Sponsor Deptt	Session	Trainers	Dates
<b>Department Specific</b>					
1	Executive Development Programme (EDP)	SNGTI	25 <sup>th</sup>	SNGTI Faculty/ HODs	05 <sup>th</sup> to 29 <sup>th</sup>
2	Pipeline Coating & Recoating Works	Corr.	1 <sup>st</sup> ( <i>New</i> )	Mr. Ahmed Jawad Khan D.C.E (Corrosion)	01 <sup>st</sup> & 02 <sup>nd</sup>
3	First Aid & CPR	HSE	40 <sup>th</sup>	Dr. Huma Tabassum (OH Consultant)	01 <sup>st</sup> & 02 <sup>nd</sup>
4	Operational and Maintenance Manual – HSE Deptt.	HSE	6 <sup>th</sup>	Mr. Farrukh Majeed Bala GM (HSE)	05 <sup>th</sup> & 06 <sup>th</sup>
5	Oracle Financial – Accounts Payable	IT/MIS	07 <sup>th</sup>	Mr. Ghulam Abbas Officer (Ops) Gr-II	05 <sup>th</sup> & 06 <sup>th</sup>
6	Oracle Purchasing Module	IT/MIS	3 <sup>rd</sup>	Mr. Irfan Abid Officer Gr-II	12 <sup>th</sup> 13 <sup>th</sup>
7	Vibration Analysis	Comp.	5 <sup>th</sup>	Mr. Nadeem Baig Exe. Engr.	12 <sup>th</sup> 13 <sup>th</sup>
8	SNGPL SCADA System	Telecom	13 <sup>th</sup>	Mr. Asad Abbas Kazmi Sr. Engr. (Telecom)	14 <sup>th</sup> & 15 <sup>th</sup>
9	Training for Pipe Fitter & Fitter Helpers	Corr.	1 <sup>st</sup> ( <i>New</i> )	Mr. Yousaf Zakir Engineer Gr-III	15 <sup>th</sup> & 16 <sup>th</sup>
10	Certification Course on Welding (API 1104)	SNGTI	17 <sup>th</sup>	Mr. Ammar Faisal Sr. Engr. (P)	19 <sup>th</sup> to 23 <sup>rd</sup>
11	Certification course on Polyethylene in Distribution (D 2513)	SNGTI	19 <sup>th</sup>	Mr. Azhar Rashid (CE Coordination)	26 <sup>th</sup> to 28 <sup>th</sup>
12	Material Cataloging, Specification & Data Cleansing	Stores	4 <sup>th</sup>	Mr. Osman Saleem S.S.O	29 <sup>th</sup> & 30 <sup>th</sup>
13	Fire Prevention	HSE	4 <sup>th</sup>	Mr. Muhammad Hashim Engr. III (HSE)	30 <sup>th</sup>
<b>Soft Skills</b>					
14	Introduction to MS Word	SNGTI	21 <sup>st</sup>	Mr. Ali Abbas	01 <sup>st</sup> & 02 <sup>nd</sup>
15	Presentation Skills		19 <sup>th</sup>	Mr. Waqas M. Qureshi	07 <sup>th</sup> & 08 <sup>th</sup>
16	Introduction to MS Excel – 2007		24 <sup>th</sup>	Mr. M. Razzaq	08 <sup>th</sup> 7 09 <sup>th</sup>
17	Business Communication – I		34 <sup>th</sup>	Mr. Mohammad Asim	13 <sup>th</sup> & 14 <sup>th</sup>
18	Decision Making		17 <sup>th</sup>	Mr. Mohammad Asim	19 <sup>th</sup> & 20 <sup>th</sup>
19	Interpersonal Skills		21 <sup>st</sup>	Mr. Waqas M. Qureshi	22 <sup>nd</sup> & 23 <sup>rd</sup>
20	Team Work		20 <sup>th</sup>	Mr. Waqas M. Qureshi	28 <sup>th</sup> 7 29 <sup>th</sup>
<b>Guest Speaker</b>					
21	Leadership Skills	SNGTI	4 <sup>th</sup>	Mr. Naseem Zafar	15 <sup>th</sup> & 16 <sup>th</sup> ( <i>Tentative</i> )
22	Project Management		4 <sup>th</sup>	Mr. Azhar Saif Ex. GM (T&D)	26 <sup>th</sup> & 27 <sup>th</sup>
<b>Regional Training</b>					
23	Construction of Gas Distribution Mains (Gujranwala)	SNGTI	7 <sup>th</sup>	Mr. Muhammad Ilyas Ex. GM (P)	19 <sup>th</sup>