



SNGTI TRAINING SCHEDULE JUNE 2015



Sr.#	Course Title	Sponsor Deptt	Session	Trainers	Dates
Department Specific					
1	Executive Development Programme (EDP)	SNGTI	30 th	SNGTI Faculty/ HODs	25 th May to 18 th June
2	Job Completion Report	Finance	2 nd	Mr. Raheel Farooq Chief Accountant (F)	1 st
3	UFG Controllable and Uncontrollable Factors	SNGTI	17 th	Mr. Jamshed Riaz Sr. Engr. (UFG)	4 th & 5 th
4	Certification Course on Polyethylene in Distribution (D 2513)	SNGTI	24 th	Mr. Azhar Rashid (CE Coordination)	3 rd to 5 th
5	Certification Course on Welding (API 1104)	SNGTI	22 nd	Mr. Talat Mahmood Exec. Engr. (QA)	8 th to 12 th
6	First Aid & CPR	HSE	45 th	Dr. Huma Tabassum (OH Consultant)	11 th 12 th
7	Defensive Driving	HSE	9 th	Mr. Waheeb Iftikhar Exec. Engr.	15 th
8	Oracle Financial – Accounts Payable	IT/MIS	08 th	Mr. Ghulam Abbas Officer (Ops) Gr-III	15 th & 16 th
9	Gas Measurement Techniques	Metering	03 rd	Mr. Faisal Ali Sadiq Sr. Engr. (Metering)	22 nd & 23 rd
10	Oracle Financial – General Ledger	IT/MIS	05 th	Mr. Ghulam Abbas Officer (Ops) Gr-III	24 th & 25 th
11	Pipeline Design & Construction	CP&D	12 th	Mr. Imran Yousaf Khan GM (P&D)	25 th & 26 th
Soft Skills					
12	Time & Stress Management	SNGTI	18 th	Mr. Mohammad Asim Dy. Chief Officer (T&D)	4 th & 5 th
13	Business Communication – I		38 th	Mr. Mohammad Asim Dy. Chief Officer (T&D)	9 th & 10 th
14	Introduction to MS Word		25 th	Mr. Abaid Azim Chief Officer (T&D)	11 th & 12 th
15	Oracle Training for Badli Management	HR-IT/MIS	01 st (New)	HR & IT/MIS	17 th
16	Oracle Training for Leave Management				18 th
17	Interpersonal Skills	SNGTI	22 nd	Mr. Waqas M. Qureshi Chief Officer (T&D)	18 th & 19 th
18	Introduction to MS Excel		27 th	Mr. Abaid Azim Chief Officer (T&D)	29 th & 30 th
Guest Speaker					
19	Leadership Skills	SNGTI	07 th	Mr. Naseem Zafar C.E.O (training Impact)	09 th & 10 th
20			08 th		16 th & 17 th

Date	No. of Courses	Hall I	Hall II	Hall III	Hall IV
01.06.2015		30 th EDP	Job Completion Report		
02.06.2015		30 th EDP	Job Completion Report		
03.06.2015		30 th EDP			Certification Course on PE in Dist. (D 2513)
04.06.2015		30 th EDP	Time & Stress Management	UFG Controllable and Uncontrollable Factors	Certification Course on PE in Dist. (D 2513)
05.06.2015		30 th EDP	Time & Stress Management	UFG Controllable and Uncontrollable Factors	Certification Course on PE in Dist. (D 2513)
08.06.2015		30 th EDP			Certification Course on Welding (API 1104)
09.06.2015		30 th EDP	Leadership Skills	Business Communication – I	Certification Course on Welding (API 1104)
10.06.2015		30 th EDP	Leadership Skills	Business Communication – I	Certification Course on Welding (API 1104)
11.06.2015		30 th EDP	First Aid & CPR	Introduction to MS Word	Certification Course on Welding (API 1104)
12.06.2015		30 th EDP	First Aid & CPR	Introduction to MS Word	Certification Course on Welding (API 1104)
15.06.2015		30 th EDP		Oracle Financial – Accounts Payable	Defensive Driving
16.06.2015		30 th EDP	Leadership Skills	Oracle Financial – Accounts Payable	
17.06.2015		30 th EDP	Leadership Skills	Oracle Training for Badli Management	
18.06.2015		30 th EDP	Interpersonal Skills	Oracle Training for Leave Management	
19.06.2015			Interpersonal Skills		
22.06.2015			Gas Measurement Techniques		
23.06.2015			Gas Measurement Techniques		
24.06.2015				Oracle Financial – General Ledger	
25.06.2015		OHSAS		Oracle Financial – General Ledger	
26.06.2015		OHSAS			
29.06.2015				Introduction to MS Excel	
30.06.2015				Introduction to MS Excel	