



## SNGTI TRAINING SCHEDULE-JULY 2016



Sr.#	Course Title	Sponsor Dept	Session	Trainers	Dates
<b>Department Specific</b>					
1	Certification Course on Polyethylene in Distribution (D 2513)	SNGTI	36 <sup>th</sup>	Mr. Ahmad Saeed Dy. Chief Engr Lhr (D)	11 to 13 <sup>th</sup>
2	Trouble shooting of TR Units	Corrosion	6 <sup>th</sup>	Mr. Faizan Akram Engr. Corrosion	12 <sup>th</sup> & 13 <sup>th</sup>
3	Urdu Drafting	IT/MIS	10 <sup>th</sup>	Mr. Khalid Mahmood Sr. Officer IT/MIS	14 <sup>th</sup> & 15 <sup>th</sup>
4	Gas Measurement Techniques	Metering	12 <sup>th</sup>	Mr. Faisal Ali Sadiq Sr. Engr. (Metering)	14 <sup>th</sup> & 15 <sup>th</sup>
5	First Aid & CPR	HSE	58 <sup>th</sup>	Dr. Huma Tabassum (OH Consultant)	18 <sup>th</sup> & 19 <sup>th</sup>
6	Fire Prevention	HSE	15 <sup>th</sup>	Mr. Hashim Exec. Engr. (HSE)	20 <sup>th</sup>
7	UFG controllable and Uncontrollable Factors	SNGTI	29 <sup>th</sup>	Mr. Jehanzeb Khan Sr. Engr. (UFG)	20 <sup>th</sup> & 21 <sup>st</sup>
8	Urdu Drafting	IT/MIS	11 <sup>th</sup>	Mr. Khalid Mahmood Sr. Officer IT/MIS	25 <sup>th</sup> & 26 <sup>th</sup>
9	Achieving zero accident goal through proactive safety	HSE	1 <sup>st</sup>	Mr. Sohail Shahzad Sr.Engr. (HSE)	25 <sup>th</sup> & 26 <sup>th</sup>
10	Certification Course on Welding (API 1104)	SNGTI	34 <sup>th</sup>	Mr. Talat Mahmood Exec. Engr. (QA)	25-29 <sup>th</sup>
11	Gas Chromatography	CP&D	10 <sup>th</sup>	Mr. Farhan Mehboob Sr. Engr. (CP&D)	27 <sup>th</sup> & 28 <sup>th</sup>
12	Material Cataloging, Specification and Data Cleansing	Stores	8 <sup>th</sup>	Mr. Osman S. Mustafa Sr. Officer (Stores)	27 <sup>th</sup> & 28 <sup>th</sup>
<b>Soft Skills</b>					
13	Customer Services	<b>SNGTI</b>	3 <sup>rd</sup>	Mr. Usman Iftikhar Exe. Officer(T&D)	11 <sup>th</sup> & 12 <sup>th</sup>
14	Time & Stress Management		17 <sup>th</sup>	Mr. Asad Fawad Officer (T&D)	12 <sup>th</sup> & 13 <sup>th</sup>
15	Team Work		26 <sup>th</sup>	Mr. Waqas M. Qureshi Chief Officer(T&D)	13 <sup>th</sup> & 14 <sup>th</sup>
16	Customer Services		4 <sup>th</sup>	Mr. Usman Iftikhar Exe. Officer(T&D)	18 <sup>th</sup> & 19 <sup>th</sup>
17	Introduction to MS Excel		37 <sup>th</sup>	Mr. Razaqat Ali Officer Gr-II	18 <sup>th</sup> & 19 <sup>th</sup>
18	Six Sigma		1 <sup>st</sup>	Mr. Asad Fawad Officer(T&D)	20 <sup>th</sup> & 21 <sup>st</sup>
19	Introduction to Ms Word		35 <sup>th</sup>	Mr. Ali Abbas Officer (Ops) Gr-III	25 <sup>th</sup> & 26 <sup>th</sup>
20	Principles of Management		1 <sup>st</sup>	Mr. Usman Salim Officer(T&D)	28 <sup>th</sup> & 29 <sup>th</sup>