



SNGTI TRAINING SCHEDULE-MARCH 2016



Sr.#	Course Title	Sponsor Dept	Session	Trainers	Dates
Department Specific					
1	Advance PipeLine & Simulation	Projects	12 th	Mr. Saulat Rasheed Lone Sr. Engr. LPG/LNG	1 st &2 nd
2	Developing Future Leaders	SNGTI//HOD	7 th	SNGTI/HOD	7 th to 11 th
3	Urdu Drafting	IT/MIS	2 nd	Khalid Mehmmod Sr Officer IT/MIS	7 th &8 th
4	Disciplinary Enquiry Procedures	HR	10 th	Hafiz. Hamid Mehboob Sr.HR Officer	9 th &10 th
5	Audit Manual	Audit	1 st	Mrs. Tasneem Riaz Chief Audit Officer	11 th
6	Fire Prevention	HSE	13 th	Mr. Hashim Exec. Engr. (HSE)	11 th
7	CC&B Billing Perspective	Billing	13 th	Mr. Sajid Javed Sr. Engr. (Billing)	14 th &15 th
8	Certification Course on Welding (API 1104)	SNGTI	30 th	Mr. Talat Mahmood Exec. Engr. (OA)	14 th to18 th
9	Urdu Drafting	IT/MIS	3 rd	Mr. Asad Fawad Officer (T&D)	21 st &22 nd
10	UFG controllable and Uncontrollable Factors	SNGTI	25 th	Mr. Jehanzeb Khan Sr. Engr. (UEFG)	24 th &25 th
11	First Aid & CPR	HSE	54 th	Dr. Huma Tabassum (OH Consultant)	24 th &25 th
12	Vibrational Analysis	Compression	7 th	Mr. Adeel Ahmed Engr. Comp	24 th &25 th
13	Advance Gas Measurement Techniques	Metering	1 st	Mr. Faisal Ali Sadiq Sr. Engr. (Metering)	28 th &29 th
14	Oracle for Auditing Executives(Proposed)	IT/MIS		To be Appointed by IT	28 th to 31 st
15	Certification Course on Polyethylene in Distribution (D 2513)	SNGTI	32 nd	Mr. Ahmad Saeed (Dy. Chief EngrLhr (D))	29 th to 31 st
Soft Skills					
16	Time & Stress Management		13 th	Mr. Asad Fawad Officer(T&D)	1 st & 2 nd
17	Interpersonal Skill		26 th	Mr. Waqas M. Qureshi Chief Officer(T&D))	3 rd & 4 th
18	Introduction to Ms Word		31 st	Mr. Ali Abbas Officer (Ops) Gr-III	3 rd &4 th
19	Business Communication-I	SNGTI	44 th	Mr. Asad Fawad Officer(T&D)	14 th &15 th
20	Change Management		23 rd	Mr. Waqas M. Qureshi Chief Officer(T&D))	16 th &17
21	Introduction to MS Excel		33 rd	Mr. Rafaqat Ali Officer Gr-II	16 th &17 th
22	Customer Services		2 nd	Mr. Asad Fawad Officer(T&D)	30 th &31 st
Guest Speaker					
23	International Financial Reporting Standard		4 th	Mr. M. Maqbool FCA	9 th & 10 th