



SNGTI TRAINING SCHEDULE OCTOBER, 2016



Sr. #	Course Title	Sponsor Department	Session	Trainers	Dates
1	CC & B – Billing Perspective	Billing	15 th	Mr. Sajid Javed Dy. Chief Engineer	3 rd – 4 th
2	Gas Measurement Techniques	Metering	15 th	Mr. Faisal Ali Sadiq Sr. Engineer (Met)	3 rd – 4 th
3	Plumbing for Distribution	Distribution	01 st	Mr. Rao Javed Iqbal Sr. Engr. (CCC)	3 rd – 5 th
4	Advance Pipeline Design & Simulation	Projects	13 th	Mr. Saulat Rashid Lone Sr. Engineer	5 th – 6 th
5	UFG Controllable & Uncontrollable Factors	SNGTI	32 nd	Mr. Jehanzaib Khan Sr. Engineer – UFGC	5 th – 6 th
6	Fire Prevention	HSE	18 th	Mr. Hashim Exec. Engineer (HSE)	07 th
7	Oracle Financial – General Ledger	IT/MIS	07 th	Mr. Ghulam Abbas Officer (IT/MIS)	17 th & 18 th
8	First Aid & CPR	HSE	61 st	Dr. Huma Tabassum OH Consultant	17 th – 18 th
9	Hands on Training - P.E in Distribution (D 2514)	SNGTI	39 th	Mr. Ahmed Saeed Asghar Dy. Chief Engineer (Dist)	17 th – 19 th
10	Urdu Drafting	IT/MIS	16 th	Mr. Khalid Mehmood Sr. Officer (IT/MIS)	19 th – 20 th
11	Certification Course on Welding (API 1104)	SNGTI	37 st	Mr. Talat Mehmood Exe. Engineer (QA)	24 th -28 th
12	PPRA - Rules	SNGTI	04 th	To Be Decided	27 th -28 th
Soft Skills					
13	Customer Services	SNGTI	18 th	Mr. Usman Iftikhar Exe Officer (T & D)	3 rd – 4 th
14	Interpersonal Skills		28 th	Mr. Waqas M. Qureshi Chief Officer (T&D)	5 th – 6 th
15	Business Communication – I for Subordinates		20 th	Asad Fawad Officer (T & D)	18 th – 19 th
16	Team Work		29 th	Mr. Waqas M. Qureshi Chief Officer (T&D)	19 th – 20 th
17	Introduction to MS Word		38 th	Mr. Ali Abbas Officer (IT/MIS)	24 th -25 th
18	Decision Making & Problem Solving		47 th	Mr. Usman Iftikhar Exe Officer (T & D)	24 th -25 th
19	Principles of Management		03 rd	Mr. Usman Salim Officer (T & D)	24 th -25 th
20	Time & Stress Management		20 th	Mr. Asad Fawad Officer (T & D)	26 th -27 th
21	Introduction of MS Excel		40 th	Mr. Rafaqat Ali Officer (IT/MIS)	27 th – 28 th

- Dates are subject to the sighting of Ashura Moon.